

1. NAME AND PLACE OF BUSINESS

- 1.1 The Society shall be known as the  
PERSATUAN **KESEDARAN**<sup>1</sup> ALAM SEKITAR CAMERON  
HIGHLANDS  
(Society of REGIONAL ENVIRONMENTAL AWARENESS  
CAMERON HIGHLANDS), Pahang , in short “R.E.A.C.H.”  
Hereinafter referred as “Society”.
- 1.2 Its registered place of business shall be at No.1, Main Road, 39100  
Brinchang, Cameron Highlands.

2. AIMS AND OBJECTIVES

- 2.1 The preservation, restoration and maintenance of the Cameron  
Highlands as an environmentally sustainable agriculture and hill resort  
within a permanent nature reserve.
- 2.2 To maintain a balance between environmental protection and  
development and to safeguard water catchment areas as a vital resource  
both for supply to the highlands and the lowlands as well as for  
Hydroelectric power.
- 2.3 To promote and support projects, including raising funds, in pursuit  
of the aims and objectives of the Society, with the prior approval  
of the authority concern.
- 2.4 **To promote and safeguard the environmental health of Cameron  
Highlands**<sup>2</sup>

3. MEMBERSHIP

- 3.1 Full member
- 3.1(a) Membership shall be opened to all Malaysian citizens who live, work  
or own property in the Cameron Highlands who is above 18 years of  
age.
- 3.1(b) Group Membership may be opened to lawfully constituted Body not  
less than ten members duly registered with the Registrar of  
Companies Malaysia, operating in Cameron Highlands.
- 3.2 **Life Member. Any person as per rule 3.1 (a) shall apply to be a life  
member of the association**<sup>3</sup>
- 3.3 **Associate Member. Any other individual as per rule 3.1(a) or  
registered Body as per rule 3.1(b) may choose to become an “Associate  
member of the Society” without any voting rights and they shall pay  
half the subscription of full members.**<sup>4</sup>

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<sup>1</sup> 26.11.2002

<sup>2</sup> 2012

<sup>3</sup> 29.4.2010

<sup>4</sup> 29.4.2010

3.4<sup>5</sup> Every application for membership shall be forwarded to the secretary who shall at the first opportunity submits it to the committee for approval. The committee may at its discretion reject any application without assigning any reason thereof

3.5<sup>6</sup> Every applicant whose application has been approved as aforesaid shall, upon payment of the prescribed yearly subscription, be admitted as a member of the Society and shall be entitled to all the privileges of membership.

#### 4. PRIVILEGES OF MEMBERSHIP

4.1 Members on paying their dues will participate in activities of the Society and contribute to the preservation of the environment in Cameron Highlands, uphold the mission and objectives of the Society.

4.2 The voting rights of members shall be determined by the membership type.

4.2.1 A Full Member shall be entitled to vote and hold office in the committee.

4.2.2 A Group Full Member shall be represented by one representative and is entitled to vote and hold office in the committee.

4.2.3 Associate, student and outstation members shall not have any voting rights nor eligible to hold office in the committee.

#### 5. ANNUAL SUBSCRIPTION AND OTHER DUES

5.1 An entrance fee of RM ten (RM10.00) is charged with each application.<sup>7</sup>

5.2 The annual subscription payable according to the type of membership:-

5.2.1 Individual Full member shall pay RM ten (RM10.00).

5.2.2 Individual Associate Member shall pay RM five (RM5.00).

5.2.3 Group Full Member shall pay RM hundred (RM100.00).

5.2.4 Group Associate Member shall pay RM fifty (RM50.00).

5.2.5 Life member shall pay RM 200 (RM200.00) in one lump sum and shall be exempted from paying annual subscription.<sup>8</sup>

5.3 Subscriptions shall be payable to the Treasurer on joining and thereafter within fourteen days of the first of January of each year.

5.4 Any member who fails to pay the annual subscription within two months of expiry of his membership shall receive a written reminder signed by or on behalf of the Secretary, and shall be denied the privileges of membership until the subscription is paid.

5.5 Any member, who fails to pay the annual subscription within three months of expiry, shall automatically cease to be a member of the Society.

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<sup>5</sup> 29.4.2010

<sup>6</sup> 29.4.2010

<sup>7</sup> 22.5.2003

<sup>8</sup> 29.04.2010



- 5.6 Upon payment of the subscription in arrears, the Committee may reinstate to his/her membership of any person who has allowed his/her membership to lapse through nonpayment of the subscription.
- 5.7 Special subscription or levies for particular purposes may be raised from members by resolution of the General Meeting of the Society. If any member fails to pay such subscription within such a period as may be resolved, the amount due shall be treated in the same way as arrears of subscription.

## 6 RESIGNATION

Any member who wishes to resign from the Society shall give two weeks notice in writing to the Secretary and shall pay up all dues.

## 7 GENERAL MEETING

- 7.1 The supreme authority of the Society is vested in a general meeting of the members. At least one-half of the total voting membership of the Society or the voting members present represent twice the total number of the committee members must be present at a general meeting for its proceedings to be valid and to constitute a quorum.
- 7.2 If half an hour after the time appointed for the meeting a quorum is not present, the meeting shall be postponed for further half an hour, and if a quorum is not present after the time appointed for the postponed meeting, the members present shall have power to proceed with the business of the day but they shall not have the power to alter rules of the Society or make decisions affecting the whole membership.
- 7.3 A annual general meeting of the Society shall be held as soon as possible after the close of each financial year not later than March on a date and a time and a place to be decided by the committee. The business of the annual general meeting shall be:-
- 7.3.1 To receive the Committee's report on the working of the Society during the previous year;
  - 7.3.2 To receive the Treasurer's report and the audited accounts of the Society for the previous year;
  - 7.3.3 To elect a Committee and to appoint auditors once every two years;<sup>9</sup>
  - 7.3.4 To deal with such other matters as may be put before it.

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<sup>9</sup> 1.4.2002

- 7.4 The Secretary shall send to all members at least fifteen days before the meeting an agenda including copies of minutes and reports, together with the audited accounts of the Society for the previous year. Copies of these documents will also be made available at registered place of business of the Society for the perusal of members.
- 7.5 An extraordinary general meeting of the society shall be convened:-
- 7.5.1 Whenever the Committee deems it desirable; or
  - 7.5.2 At the joint request in writing of not less than one third of the voting members, stating the objects and reasons for such a meeting.
- 7.6 An extraordinary general meeting requisitioned by members shall be convened for a date within thirty days of the receipt of such requisition.
- 7.7 Notice and agenda for an extraordinary general meeting shall be forwarded by the Secretary to all members at least fifteen days before the date fixed for the meeting.
- 7.8 Paragraph 7.1 and 7.2 of this rules regarding the postponement of an general meeting shall apply also to an extraordinary general meeting, but with the proviso that if no quorum is present after half an hour from the time appointed for a postponed extraordinary general meeting requisitioned by the members, the meeting shall be cancelled, and no extraordinary general meeting shall be requisitioned for the same purpose until the lapse of at least six months from the date thereof.
- 7.9 The Secretary shall forward to all members a copy of the draft of the minute of each annual and extraordinary general meeting as soon as possible after its conclusion.

## 8 COMMITTEE

- 8.1 A Committee consisting of the following who shall be termed the office-bearers of the Society, shall be elected at the general meeting once in every two years except the three appointed ordinary committee members:
- 8.1.1 A President
  - 8.1.2 A Vice President
  - 8.1.3 A Secretary
  - 8.1.4 An Assistant Secretary
  - 8.1.5 A Treasurer
  - 8.1.6 Nine (9) Ordinary Committee Members
  - 8.1.7 Three(3) Ordinary Committee Members to be appointed by the President<sup>10</sup>

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<sup>10</sup> 26.11.2002



- 8.2 Names of the above offices shall be proposed and seconded and election will be simple majority vote of the members at the annual general meeting once in every two years.<sup>11</sup>
- 8.3 All office-bearers of the Society and every officer performing executive functions in the Society shall be a Malaysian citizen, above 21 years old and a Full Member of the Society
- 8.4 The function of the committee is to organize and supervise the day-to-day activities of the Society and to make decisions on matters affecting its running within the general policy laid down by the general meeting. The committee may not act contrary to the expressed wishes of the general meeting without the prior references to it and shall always remain subordinate to the general meeting. It shall furnish a report to each biennial general meeting on its activities during the previous year.
- 8.5 The Committee shall meet at least once in three months and five days notice of each meeting shall be given to the members. The President acting alone, or not less than three of its members acting together may call for the meeting of the Committee to be held any time. At least one half of the Committee members must be present for its proceedings to be valid and constitute a quorum.
- 8.6 The Committee may co-opt others to attend meetings as Advisers or Consultants without any voting privileges.
- 8.7 The Committee may co-opt any Full Member to serve on any Sub-Committee.
- 8.8 Where any urgent matter requiring the approval of the Committee arises and it is not possible to convene a meeting, the Secretary may obtain such approval by means of circular letter. The following conditions must be fulfilled before a decision of the committee is deemed to have obtained:-
- 8.8.1 The issue must be clearly set out in the circular and forwarded to all members of the Committee
  - 8.8.2 At least one half of the members of the Committee must indicate whether they are in favour or against the proposal; and
  - 8.8.3 The decision must be by a majority vote
- Any decision obtained by circular letter shall be reported by the Secretary to the next Committee meeting and recoded in the minutes thereof.
- 8.9 Any member of the Committee who fails to attend three consecutive meetings of the Committee without satisfactory explanation shall be deemed to have resigned from the committee.
- 8.10 In the event of death or resignation of a member of the Committee, the Committee shall have the power to co-opt any other member of the society to fill the vacancy until the next biennial general meeting.

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<sup>11</sup> 01.04.2002

- 8.11 The Committee shall give instructions to the Secretary and other officers for the conduct of the affairs of the Society. It may appoint any such staff as deems necessary. It may suspend or dismiss any officer or member of the staff for neglect of duty, dishonesty, incompetence, refusal to carry out the decisions of the Committee, or for any other reason, which deems good and sufficient in the interest of the Society.
- 8.12 Between biennial general meetings the Committee shall interpret the rules of the Society and, when necessary, determine any point on which the rules are silent.
- 8.13 Except where they are contrary to or inconsistent with the policy previously laid down by the general meeting the decisions of the Committee shall be binding on all members of the Society unless and until countermanded by a resolution of a general meeting.

## 9 DUTIES OF THE OFFICE BEARERS

- 9.1 The President shall during his term of office presides at all general meetings and all meetings of the Committee and shall be responsible for the proper conduct of all such meetings. He shall have a second and casting vote and shall sign the minutes of each meeting at the same time they are approved. He shall, in conjunction with the Secretary and Treasurer, sign all cheques on behalf of the Society.
- 9.2 The Vice-President shall deputize for the President during the latter's absence and in the case when both the President and the Vice-President is absent the committee may appoint any other committee member to chair the meeting.<sup>12</sup>
- 9.3 The Secretary shall conduct the business of the Society in accordance with the rules, and shall carry out the instructions of the general meeting and of the Committee. He shall be responsible for conducting all correspondence and keeping of all books, documents and paper except the accounts and financial records. He shall attend all meetings; record all proceedings, maintain a membership register consisting of details such as name and membership number. In conjunction with the President, he or the Treasurer shall sign all cheques on behalf of the Society.
- 9.4 The Assistant Secretary shall assist the Secretary in carrying out his duties and shall act for him in his absence.
- 9.5 The Treasurer shall be responsible for the finances of the Society. He shall keep accounts of all its financial transactions and shall be responsible for their correctness. In conjunction with the President, he or the Secretary shall sign all cheques on behalf of the Society.
- 9.6 The Ordinary Committee Members shall carry out such duty as directed by the President or the Committee.

## 10. FINANCIAL PROVISIONS

- 10.1 Subject to the following provisions in its rules, the funds of the Society may be expended for any purpose necessary for the carrying out its objectives, including the expenses of its administration, the payment of salaries, allowances and expenses of its office bearers, paid staff, and the



audit of its accounts, but they shall on no account be used to pay fine of any member who may be convicted in a court of law.

10.2 **The Treasurer may hold a petty cash not exceeding Ringgit Malaysia one thousand (RM1000.00) at any one time. All monies in excess of this sum within seven days of receipt be deposited in a bank approved by the Committee. The bank account shall be in the name of the Society<sup>13</sup>.**

10.3 All cheques or withdrawal notices on the Society's account shall be signed jointly by the President (or in his absence the Vice-President) and the Secretary or the Treasurer. In his absence of the Secretary or the Treasurer the Committee shall appoint one of its members to sign in his place.

10.4 **Any expenditure exceeding Ringgit Malaysia two thousand at any one time shall not be incurred without the prior sanction at least two third of the Committee. Expenditure less than two thousand may be incurred jointly by the President together with the Secretary and the Treasurer.<sup>14</sup>**

10.5 As soon as possible after the end of each financial year i.e. 31<sup>st</sup> December, a statement of receipts and payments and a balance sheet for the year shall be prepared and audited by the Auditors appointed under the rule 11. The audited accounts shall be submitted for the approval of the next biennial general meeting, and copies shall be made available at the registered place of business of the Society for the perusal of members.

## 11. AUDIT

11.1 **Two persons, who shall not be office bearers of the society, shall be appointed by the annual general meeting once in every two years<sup>15</sup>.**

11.2 The Auditors shall be required to audit the accounts of the Society for the year and prepare a report or certificate for the annual general meeting. They may also be required by the President to audit the accounts of the Society for any period within their tenure of office at any date, and to make a report to the Committee.

## 12. PROHIBITIONS

12.1 None of the following games shall be played in the premises of the Society: Roulette, Lotto, Fan Tan, Poh Peh Bin, Belangkai, Pai Kau, Tau Ngau, Tien Kow, Chap Ji Kee, Sam Cheong, Twenty One, Thirty One, Ten and Half, All games of dice, Banker's Game, All Video Games and all games of mere chance

12.2 Neither the Society nor its members shall attempt to restrict or in any other manner interfere with the trade or prices or engage in any trade union activities as defined in Trade Union Ordinance, 1959.

3.5 The Society shall not hold any lottery, whether confined to its members or not, in the name of the Society or its office bearers, Committee or member without the prior approval of the authority concern.

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<sup>13</sup> 22.05.2003

<sup>14</sup> 01.04.2002

<sup>15</sup> 01.04.2002

### 13 AMENDMENTS OF RULES

13.1 These rules may not be altered or amended except by resolution of a general meeting. Such alterations or amendments shall take effect from the date of approval by the Registrar of Societies. Any amendments to these rules shall be forwarded to the Registrar of Societies within 60 days of being passed by the general meeting.

### 14 DISSOLUTION

14.1 The Society may be voluntarily dissolved by a resolution of not less than three-fifths of the total voting membership.

14.2 In the event the Society being dissolved as provided above, all debts and liabilities legally incurred on its behalf shall be fully discharged, and the remaining funds shall be disposed of in such a manner as may be decided in a general meeting.

14.3 Notice of dissolution shall be forwarded to the Registrar of Societies within 14 days of its dissolution.

### 15 Logo



The Logo is circle in shape. Inside the circle there is a single flower representing the orchid *Dendrobium brinchangense* which is yellow in colour. Its background is a mountain range set against the blue sky. Above the circle is the abbreviation R.E.A.C.H with the full name of the society Regional Environmental Awareness of Cameron Highlands written below the circle.<sup>16</sup>

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<sup>16</sup> 22.05.2003